



Track A – Contribution to engage with multiple Indigenous-led organizations on Onshore Pipeline Regulations Review and Filing Manuals Updates

Send us your application and any supporting documents by Tuesday, **16 July 2024** by email to GC.SC@cer-rec.gc.ca or by fax 1-877-288-8803. Funding decisions will be provided approximately one month after the application deadline and the CER will provide further instructions for successful applicants.

1. Applicant

Provide the information of the applicant.

Name of legal entity applying for funding		
Mailing address		
City/Town	Province/Territory	Postal code
Email	Website address	
Telephone number	Fax number	

2. Application Contact Person

Provide the name and information of a contact person for this application.

Name of the contact person		
Mailing address (if different than in section 1 above)		
City/Town	Province/Territory	Postal code
Email	Telephone number	
Official language of correspondence:	English	French

Privacy Notice Statement: Your personal information is being collected to process your funding application pursuant to the Canadian Energy Regulator Grants and Contributions Terms and Conditions. Providing this information is voluntary however, missing information may affect our ability to communicate with you and assess your application. Your personal information will be protected in accordance with the Privacy Act. You have the right to access and correct any of your personal information held by the CER. For more details contact the CER's Access to Information and Privacy Coordinator at DLATIPCoordinator@cer-rec.gc.ca and cite Personal Information Bank PPU 025.

3. Applicant Type and Information

a) Select the box that applies to the Applicant.

Indigenous incorporated not-for-profit organization

Provide the name of the federal, provincial or territorial legislation through which the group or organization was incorporated, and the corresponding incorporation number:

Federal/Provincial or Territorial Jurisdiction	
Incorporation Number	

Indigenous unincorporated association, group or organization

Provide the name of the individual, incorporated not-for-profit organization, Band, Indigenous government or trust or limited partnership that is applying on behalf the unincorporated association, group or organization:

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Band (as defined in the *Indian Act*)

Indigenous government created from a self-government agreement

b) **Government Sales Taxes / Harmonized Sales Tax Rebate (GST/HST)**

Does the group or organization receive a rebate for GST/HST? **Yes** **No**

If yes, please provide:

Business Identification Number (BIN) (Canada Revenue Agency)	
GST/HST rebate number (#)	
GST/HST rebate percentage (%)	

c) **Has your group or organization applied for funds from any other government source(s) for this initiative?**

Yes **No** If yes, identify the government source(s) and amount of funding the group or organization has received or will be receiving.

4. Engagement Proposal

For each of the following questions **please respond in a separate document and submit along with this form**. You should refer to the engagement materials available on the CER's website <https://www.cerdialogue.ca/opr>.

Additional engagement materials will be provided to funding recipients.

- a) **Describe your experience, over the last 5 years, coordinating engagement with or for Indigenous communities and organizations, including preparing a summary report that reflects the views expressed by the participants. Note any experience that relates to proposed Government of Canada legislation and/or regulation.**
- b) **Describe your proposed approach to engage on the Onshore Pipeline Regulations Review and Filing Manuals Updates (OPR/FM), including supporting activities, deliverables and timeframe. To assist with this, the following activities are expected:**
- Organize community engagement (e.g., in-person or virtual, surveys, workshops etc.) to review OPR/FM engagement materials and document what was heard;
 - Prepare a written summary to be publicly submitted to the CER including a list of who is represented by the feedback.
 - **OPTIONAL** - If additional assistance from the CER is needed, also include meeting with CER staff to plan, confirm and coordinate CER involvement.
- c) **Please describe any underrepresented people or intersectional* representation you intend to include in your engagement. Proposals engaging with underrepresented communities and demographics, such as youth, women and Elders will be prioritized.**
- *Intersectionality refers to how a person's Indigenous identity, gender identity, urbanity, physical ability, socio-economic status or other personal aspects of identity may cause overlapping impacts of discrimination. This is inclusive of non-status and unaffiliated First Nations, Métis and Inuit individuals.
- d) **Provide a list of the Indigenous communities and/or organizations with whom you plan to engage AND provide an estimate of the total number of people to be engaged. If a community is involved in a Track A proposal and then also applies to Track B, CER staff will reach out to both applicants before a funding decision on Track B is made.**
- e) **Describe your approach to compensating attendees/participants and use of advances as applicable.**
- f) **Describe your level of understanding and/or any prior experience with the CER and the OPR/FM.**
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5. Budget for Proposal

Complete the following table (or equivalent if providing as a separate supporting document). **Only complete the sections applicable to your proposal.** Total amount should not exceed \$150,000.

Eligible expense and guidance	Costing assumptions including explanation of how costs support proposed activities in Section 4.	Funding requested \$ (Tax included)
<p>Staff salaries (where not included in legal and professional fees)</p> <p>If an employee of the applicant will coordinate or contribute to the Applicant's activities, provide the employee's name, his/her duties related to the OPR/FM engagement, the daily or hourly rate of the employee and amount of time required for the activities to be undertaken.</p> <p>By signing the application, the applicant confirms that the requested funds for salaries are designated solely for time the individual dedicates to the activities of this proposal.</p>		
<p>Legal and professional fees</p> <p>Identify name, expertise and activities. Specify the daily or hourly rate and amount of time required.</p>		
<p>Travel, meals and accommodations</p> <p>Breakdown travel by proposed meeting/activity with an estimate of number of people, nights accommodation, meals, transportation costs (air, car). Specify if attendees will be served meals or responsible for their own meal.</p> <p>Please use rates specified in federal government travel directives and exclude any travel costs imbedded in honoraria rates, if applicable.</p>		
<p>Honoraria for community members, knowledge holders, Elders, or other individuals</p> <p>Breakdown by proposed meeting/activity with an estimate number of people for each honoraria rate. Provide an explanation for the rates used and if they include any travel/meals.</p>		

Eligible expense and guidance	Costing assumptions including explanation of how costs support proposed activities in Section 4.	Funding requested \$ (Tax included)
Indigenous ceremonial costs, such as those associated with commencement of meetings or activities. Breakdown by proposed meeting/activity and the nature of the expense (dancer, tobacco, other ceremonial cost).		
Other appropriate costs necessary for the proposed activity, such as rental of meeting rooms, training, equipment and collection, distribution, translation or purchase of information materials (e.g., research papers, brochures), advertising/promotion.		
General administrative costs, includes reporting costs related to funding administration. up to a maximum of 15% of the total amount		
Total (tax included)		

6. Certification Declaration

I agree that **the information provided in this application**, and all supporting documentation is true, accurate and complete **to the best of my knowledge**.

Given Name	Family Name	Title	Date: (MM / DD / YYYY)

Next Steps

Send your application and any supporting documents by Tuesday, **16 July 2024** by email to GC.SC@cer-rec.gc.ca or by fax 1-877-288-8803. A funding review committee will assess the proposals received by the deadline and recommend award. This recommendation may alter the proposal and associated funding. Award decisions will be issued within 30 days of the deadline with further instructions for successful applicants. Once a contribution agreement is signed by both parties, the information provided will be used to administer funding, including public proactive disclosure of the award. Contributions are based on reimbursement; you must submit claims for eligible expenses incurred in order to receive payment.

Optional Feedback

I found this application form understandable.

Agree

Somewhat agree

Neutral

Somewhat disagree

Disagree

I required help to complete this application form.

No

Yes, from CER

Yes, from hired professional e.g. legal, expert

I found CER staff responded to my questions in a respectful and timely manner.

Agree

Somewhat agree

Neutral

Somewhat disagree

Disagree

Any suggestions to improve this funding opportunity:
